

MINUTES of the Building Committee Meeting on **Tuesday, September 10, 2024, at 1:30 p.m. in the Board of Education meeting room in the Central Office**

In Attendance:

Jack Wesa Ron Millovitch Jim MacBride Kate Beuparlant
Brian Kallio Darlena Loranger Adam S. Burrows

Copy to: Amy L. Suffoletto – VES Principal Tracey Hanson - First
Selectwoman Julie Zelinsky -Exec Assist. to Selectmen Jody Grenier --Fire
 Marshall Mike Creaturo-Tech Coordinator Lloyd Johnson –Dir. St.
 Services Anthony Madeira -Town Treasurer IHavens@CCM-CT.ORG.

1. Call to Order – **1:31 pm all in favor**
2. Minutes of the 8-1-24 meeting (**MacBride, Millovitch**)
3. List of completed projects during this past Summer:
 1. **Central office HVAC complete.**
 2. **Mr. Burrows discussed the amount spent from the Town set aside HVAC funds.**
 3. **Mr. Kallio stated that all the VES HVAC projects are complete and look great and are functioning properly.**
 4. **The central office HVAC installation will occur after the opening of school for students.**
4. Report by Brian Kallio of recent unanticipated challenges/needs
 1. **Mr. Kallio stated that the HVAC in the kitchen needs to be repaired.**
 2. **Mr. Kallio that two diffusers for the gym are on back order. The air flow in the gym with what we have now is moving air and doing well.**
 3. **Mr. Burrows discussed having the internet in the central office fixed.**
5. Projects to be scheduled
 1. **All summer projects were completed except for the two diffusers on back order and the central office HVAC.**
6. Long term projects: Fire Alarm System, Generator, Sliding Gym Wall, and other(s)
LOOK AT #7
7. Capital Improvement Plan (Distributed at the meeting)
 1. **HVAC in SPED Offices and Kindergarten rooms are now referenced as complete on the Capital Improvement Plan.**
 2. **HVAC in the Library still needs to be checked for any service or maintenance needs.**
 3. **HVAC in the gymnasium will be completed in the next few weeks.**
 4. **Mr. Kallio stated that the Electrical panel is completely full we need to put more panels in before any other projects can be completed.**
8. Other -- **NONE**
9. The date of the next meeting is to be determined -- **October 22, 2024 @ 1:30 pm in the Central Office**
10. Meeting adjourned at 2:27 pm -- **Motion #1 on 8-1-24 (MacBride/Millovitch) all in favor.**

(Distributed by ASB and DCL on 10-7-24)